

## Important information

### **Location**

The 2017 Neutron and Ion Dosimetry Symposium (NEUDOS-13) will be held in Kraków, a major European centre of culture, art, history, and education – and the main tourist attraction in Poland. Kraków, “the cradle of Polish royalty”, is one of the oldest cities in central Europe. Because of its history and architecture, the Old City of Krakow became a UNESCO World Heritage Site in 1978. Over the years 1038 and 1596 Kraków was the capital of Poland, its Wawel Royal Castle being the seat of the kings of Poland and the Cathedral their place of burial. Nowadays Krakow is the capital city of the Małopolska region, and a leading Polish academic, commercial and industrial centre.

### **Venue**

The Symposium will be held at the Kraków Congress Centre ICE (International Conferences and Entertainment), located at ul. Marii Konopnickiej 17, 30-302 Kraków.

[www.icekrakow.pl](http://www.icekrakow.pl)

There are many entrances to the ICE building. The entrance to our Symposium area is over the western side of the building (from the Bulhaka Street) i.e. side opposite to that facing the Wisla river (see map on the cover of this brochure). After entering the ground hall, take the elevator to the 3<sup>rd</sup> floor.

### **Registration and Information Desk**

All participants are requested to check in at the registration desk at ICE. You can register on Sunday, May 14, 2017, between 15:00 and 18:00 and during the Symposium from 8:00 am. The registration and information desk will be open during the entire Symposium.

The telephone number at which you can reach the Registration Desk during the conference is (+ 48) 691 113 647

We will also read your emails sent to [neudos2017@ifj.edu.pl](mailto:neudos2017@ifj.edu.pl)

For late payments of the conference fee at the conference desk only cash payments will be accepted, in Polish Zloty (PLN) or Euro (€).

Our staff at the registration desk will be happy to assist you in all your inquiries.

### **Badges/Tickets**

All participants and accompanying persons will receive a personal badge upon registration.

Name badges have been color-coded as follows:

<b>White</b>	Participants
<b>Violet</b>	Technical exhibitors
<b>Yellow</b>	Conference organizers
<b>Blue</b>	Accompanying person

Please wear your badge at all times during all Symposium sessions and social events.

For the excursion to Wieliczka Salt Mine and to conference dinner an invitation is required. Invitations will be handed out during registration. For the excursion to the Cyclotron Centre Bronowice prior registration at the registration desk is also required.

## Important information

### ***Lunches and Coffee breaks***

During the Conference lunches and coffee breaks will be held in the direct vicinity of the poster and exhibition hall.

Coffee and lunches are covered by the registration fee for participants and technical exhibitors.

### ***Mobile phones***

As a courtesy to speakers, we kindly request you to switch off your mobile phones before entering the sessions.

### ***Internet facilities***

There is a wireless internet connection available in the conference building. You will obtain the necessary login and password at the registration desk.

### ***Transportation***

Within the city you can use trams and city buses of the Kraków public transport system (MPK). **Your conference badge will allow you to use cost free all MPK public transportation** (trams and city buses) in Kraków between May 14 and May 19, 2017.

You can download from Google Play the application “**mobileMPK**” with timetables of Kraków public transport.

There are several bus and trams stops near the conference venue

Trams: 12, 18, 22, 42, 52, 62,

Buses: 101, 112, 124, 144, 162, 164, 173, 179, 184, 194, 229, 252, 424, 469, 503, 608, 610, 612, 662.

**Bus 252 takes you directly from ICE to the Kraków airport.**

### ***Transportation from the Airport***

1) **Train:** The Kraków Airport train station is located near the passenger terminal, at the rear of the multi-storey car park. Travelling by train is the fastest way to get to-/from the airport (ex. the journey to the city center takes about 17 minutes). Trains leave approximately every 30 minutes and operate 7 days a week. Tickets cost 9.00 PLN (which is approx. 2.1 €) and can be purchased in ticket machines at the passenger terminal, train station and at the train. Ticket machines accept payment by cash (PLN), debit or credit cards.

2) **Buses:** 208 and 252. 208 ends at the Kraków Train Main Station (Old City), 252 at the Kraków Congress Centre ICE, the NEUDOS-13 venue. Tickets cost 5.00 PLN and can be purchased from the ticket machine at the bus stop at the Kraków airport. If there is no ticket machine on the bus, tickets may be purchased from the driver using exact change.

3) **Taxi:** The trip to the city center costs between 69.00 PLN and 89.00 PLN, depending on the distance.

## Important information

### **Liability**

The Organizing Committee cannot accept any responsibility for personal accidents or loss or damage of private property of the participants. Participants are advised to make their own insurance arrangements they consider to be necessary.

### **Social events**

➤ **Welcome Reception, Kraków Congress Centre ICE, Sunday, 14 May, 2017, 15:00 – 18:00**

[www.icekrakow.pl](http://www.icekrakow.pl)

The reception starts at 15:00 and lasts until 18:00. During the welcome reception, registration will be available.

The reception will be held at the Symposium area at the Kraków Congress Centre ICE, located at the ul. Marii Konopnickiej 17, 30-302 Kraków.

The entrance to our Symposium area is over the western side of the building (from the Bulhaka Street) i.e. side opposite to that facing the Wisła river (see map on the cover of this brochure). After entering the ground hall, take the elevator to the 3rd floor.

➤ **Excursion to the proton therapy at the Cyclotron Centre Bronowice, CCB, Tuesday, 16 May, 2017, 17:45 – 20:00**

<https://ccb.ifj.edu.pl>

Buses will pick you up at 17:45 from the entrance to ICE and leave CCB at 20:00. The buses will stop at ICE, and at the hotel Wyspianski, ul. Westerplatte 15.

During the visit water and sandwiches will be available.

Please register for the CCB excursion at the registration desk.

The number of places for the excursion is limited.

➤ **Excursion to Wieliczka Salt Mine, Wednesday 17 May, 2017, 16:15 – 20:45**

<http://www.wieliczka-saltmine.com>

Buses will pick you at 16:15 from the entrance to ICE and leave Wieliczka back to Kraków at 20:00.

The buses will stop at the Hotel Wyspianski, ul. Westerplatte 15 and at ICE.

- 1) Make sure to wear comfortable shoes. The journey begins with a descent underground, by foot, of 64 m, thus the visitors will have to walk down 380 stairs. The walk is approximately 3.5 kilometres and the whole trip lasts about 2 hours.
- 2) It is quite cool in the mine (between 14° C and 16° C). Make sure to take warmer clothing.
- 3) Toilet facilities are situated on the surface, next to the mine shaft and underground after approx. 40 and 90 minutes of the visit.
- 4) No luggage is permitted in the mine except personal hand-held baggage or small backpacks (maximum dimensions 35cm x 20cm x 20cm).

➤ **Conference Dinner, Stara Zajezdnia, Thursday, 18 May, 2017, 20:00 – 24:00**

<http://starazajezdniakrakow.pl/en/>

The conference dinner will take place at the restaurant Stara Zajezdnia - Beer Hall, ul. Św. Wawrzynca 12.

No special transportation is foreseen for participants - please use public transportation to get there: trams no. 3, 19, 24, 69, tram stop "Sw. Wawrzynca" and walk 300 meters (see map on the cover of this brochure).

## Important information

### **Scientific information**

#### ➤ **Poster presentation**

##### • **Poster area**

The poster sessions will take place in the near vicinity of the lecture hall and coffee area.

##### • **Poster mounting**

There will be two poster sessions, on Tuesday, May 16, 2017  
14:00 – 15:30 and on Thursday, May 18, 14:00 – 15:30.

Posters should be mounted on Monday, May, 15 at the latest, and must be removed after the closing ceremony.

You will find the number of your poster on the panel. You will be provided with materials to attach your poster to the panel.

##### • **Poster viewing and presentation**

During the session at least one of the co-authors must be present at the poster.

#### ➤ **Oral sessions**

### **Instructions to speakers**

Each speaker should bring the final version of his/her presentation (in Power Point or pdf format) on a USB stick or on a CD. You should check-in at the Computer desk preferably the day before your presentation or no later than before the start of the morning session on the day of your presentations. Personnel will be there to assist you in transferring the files from the USB stick to the system computer. Presentation from a private laptop is not possible.

Prior to the start of the session, please identify yourself to the session chairs and familiarize yourself with the presentation tools. The time allocated for each oral presentation includes **2 minutes** of discussion time. Chairpersons will be requested to adhere to the times, so please do not risk running out of time and therefore missing the opportunity for questions and discussion.